

Date: 09.06.2016 Governing Body
Item No. 7.9
Public

REPORT TITLE: CCG Quality Group Notes
DECISIONS TO BE MADE: To receive and note


Author Catherine Wylie, Director of Risk & Quality Assurance
GB Lead Catherine Wylie, Director of Risk & Quality Assurance

Continue to improve the quality of services	X	Improve patient experience	X
Reduced unwarranted variations in services	X	Reduce the inequalities gap in North Lincolnshire	X
Deliver the best outcomes for every patient	X	Statutory/Regulatory	

Executive Summary (Question, Options, Recommendations):
The Quality Group minutes dated 24th March 2016 and 3rd May 2016 are attached for the CCG Governing Body to receive and note, for information only.

Equality Impact	N	
Sustainability	N	
Risk	N	
Legal	N	
Finance	N	

<i>Patient, Public, Clinical and Stakeholder Engagement to date</i>									
	N/A	Y	N	DATE		N/A	Y	N	DATE
Patient:	X				Clinical:			X	
Public:	X				Other:	X			

MEETING:	NHS North Lincolnshire Clinical Commissioning Group Quality Group	 North Lincolnshire Clinical Commissioning Group QUALITY GROUP
MEETING DATE:	Thursday 24 th March 2016	
VENUE:	CSU Meeting Room 2, Health Place, Brigg	
TIME:	14:00	

PRESENT:		
NAME	TITLE	SERVICE/AGENCY
John Pougher (JP) Chair	Assistant Senior Officer; Quality and Assurance	NHS North Lincolnshire CCG
Dr Robert Jaggs-Fowler (RJF)	CCG GP Member/Medical Director/Named Doctor for Safeguarding (Adults & Children)	NHS North Lincolnshire CCG
Dr Anita Kapoor (AK)	CCG GP Member	NHS North Lincolnshire CCG
Dr Faisal Baig (FB)	CCG GP Member	NHS North Lincolnshire CCG
Ian Reekie (IR)	CCG Lay Member, Patient & Public Involvement	NHS North Lincolnshire CCG
Jane Ellerton (JE)	Senior Manager; Commissioning	NHS North Lincolnshire CCG
Julie Wilburn (JW)	Designated Nurse: Safeguarding Adults	NHS North Lincolnshire CCG
IN ATTENDANCE:		
Chloe Nicholson (CN)	Quality Lead: North & North East Lincolnshire CCG	NHS North Lincolnshire CCG
Gemma McNally (GMC)	Strategic Lead Pharmacist (North East Lincolnshire CCG and North Lincolnshire CCG)	North East Commissioning Support
Linda Taylor (LT)	Specialist Nurse Infection Prevention and Control	NHS North Lincolnshire CCG
Vivienne Simpson (VS)	Personal Assistant - <i>Note Taker</i>	NHS North Lincolnshire CCG

APOLOGIES:		
NAME	TITLE	SERVICE/AGENCY
Catherine Wylie (CW)	Director of Risk and Quality Assurance/Nurse Member	NHS North Lincolnshire CCG
Hazel Moore (HM)	Clinical Quality Matron	NHS North Lincolnshire CCG
Gary Johnson (GJ)	Patient Safety Lead	NHS North Lincolnshire CCG
Sarah Glossop	Designated Nurse: Safeguarding Children	NHS North Lincolnshire CCG

SUMMARY OF DISCUSSION	DECISION/ACTION (including timescale for completion or update)	LEAD
1.0 APOLOGIES AND QUORACY		
Apologies were noted and detailed above. It was noted that the meeting was quorate to proceed.	Decision: Noted	Chair
2.0 DECLARATION OF INTERESTS		
CW invited those with any Declarations of Interest in relation to the agenda or not declared previously, to make them known to the meeting. No declarations were received.	Decision: Noted	Chair
3.0 MINUTES OF THE PREVIOUS MEETING HELD ON 25 FEBRUARY 2016		
Minor grammatical amendments were noted, subject to these amendments, the minutes were agreed as an accurate record.	Decision: Noted	Chair
4.0 ACTION LOG UPDATE AS DISCUSSED ON 25 FEBRUARY 2016		
Outstanding actions from 25 th February were discussed. An update for each outstanding action would be noted in the Action Log.	Actions: Noted	Chair
5.0 MATTERS ARISING (NOT COVERED ON THE AGENDA)		

SUMMARY OF DISCUSSION	DECISION/ACTION (including timescale for completion or update)	LEAD
None	Decision: Noted	Chair
6.0 NORTH LINCOLNSHIRE ORAL NUTRITIONAL SUPPLEMENT PROJECT		
Item deferred due to request by NLaG project team, new date to be agreed.	Decision: Noted	Chair
7.0 NLCCG QUALITY GROUP WORK PLAN		
8.0 CLAIMS REPORT		
<p>JP confirmed that no claims have been received over the previous month.</p> <p>Legal support - JP also explained that as a member of the NHSLA claims would be processed through this organisation however we would need an individual within the CCG to liaise with them. CW is reviewing the CCG's position. CW pursuing LA to ascertain whether they can support us with legal advice in respect to DOLs/MCA. Further discussions taking place amongst some local CCG's on options for obtaining legal advice - however work is at an early stage.</p>		
9.0 BOARD ASSURANCE FRAMEWORK AND RISK REGISTER		
<p>Item 9.1: Board Assurance Framework (BAF) JP presented Item 9.1, and the report was taken as 'read'. The report informed the Quality Group of the highest rated strategic risks identified for North Lincolnshire CCG on the Governing Body Assurance Framework (BAF). The Quality Group was asked to review the risks and comment on their relevance, and update if appropriate regarding mitigating actions to identify potential new risks.</p> <p>JP noted that a draft audit report has been received giving significant assurance for the BAF. A couple of recommendations were made and these will be incorporated.</p> <p>Paper noted</p> <p>Item 9.2: Risk Register JP presented Item 9.2, and the report was taken as 'read'. The report informed the Quality Group of the risks identified on the North Lincolnshire CCG Risk Register. The Quality Group was asked to review the risks and comment on their relevance, and update if appropriate regarding mitigating actions to identify new risks.</p> <p>JP reported that directorate risk registers are in the early stages of development and would be receiving further support.</p> <p>Paper noted.</p>	<p>Decision: The CCG Board Assurance Framework was received, discussed and noted</p> <p>Decision: The CCG Risk Register was received, discussed and noted</p>	<p>JP</p> <p>JP</p>
10.0 QUALITY DASHBOARD		
<p>CN presented Item 10.0 Specific areas highlighted/discussed:</p> <ul style="list-style-type: none"> Mixed Sex Accommodation at NL&G – CN agreed to circulate a 	<p>Decision: DASHBOARD Noted</p> <p>Action: CN to circulate MSA</p>	CN


SUMMARY OF DISCUSSION	DECISION/ACTION (including timescale for completion or update)	LEAD
<p>summary update note, completed by Tara Filby for information and assurance.</p> <ul style="list-style-type: none"> • Clinical Handover times at EMAS CN to circulate info for both sites • Never Event at HEY (this SI did not relate to NLCCG patient but is useful as an indication of the processes) • Fresenius update • NICE compliance – CN to provide update from NLaG • MRSA screening at NLaG • Workforce at NLaG • CQC position – awaiting formal feedback in relation to NLaG, HEY, RDaSH & EMAS • VTE performance at HEY <p>Further detail on the above is provided in the exception report hyperlinks in the quality dashboard</p> <p>General feedback from the group: Members are happy to include soft data in the quality dashboard, in addition to performance (numerical) data.</p> <p>It was also confirmed that maternity data now forms part of the NLaG QCR meeting. Commissioners will receive this on a quarterly basis.</p>	<p>summary report</p> <p>Action: CN to circulate EMAS handover times information</p> <p>Action: CN to circulate update for information</p>	
11.0 COMPLAINTS		
<p>The following information was noted for Quarter 3</p> <p>Number B/forward from Q2 – 2 New Q3 – 3 Number resolved – 2 Number upheld – 1 Number not upheld – 1 Total carried forward to Q4 – 3</p> <p>The Group expressed the need for further information in the report. Including; themes, severity – whether dealt with within the timescale agreed with complainant and how many gone to ombudsman and been upheld by ombudsman. It was suggested that a rag rating could be used.</p>	<p>Decision: Update noted</p> <p>Action: JP to discuss with CW</p>	
PATIENT EXPERIENCE		
12.0 ANY OTHER BUSINESS		
<p>none</p>		
13.0 IDENTIFICATION OF ANY NEW RISKS FROM BUSINESS DISCUSSED		
<p>No new risks identified.</p>		
CLINICAL EXCELLENCE		

SUMMARY OF DISCUSSION	DECISION/ACTION (including timescale for completion or update)	LEAD
14.0 MEDICINES MANAGEMENT/PRESCRIBING UPDATE		
<p>GMc took the report as 'read'. The document provided an update on the prescribing performance within the CCG GP practices November 2015 to January 2016</p> <p>Specific areas highlighted/discussed:</p> <p>Prescribing budget position remains as significant overspend. Growth consistent High cost per capita QIPP reporting Safety updates – how is it monitored whether GP practices comply – agreed this would be an agenda item for PCDG Hypnotics</p> <p>Scorecard Group the practices into care networks rather than localities for the next report. GMc to discuss with Business Intelligence Budget setting</p> <p>APC updating its TORs</p> <p>Controlled drugs accountable officer for NHS E has changed – VS to circulate info</p> <ul style="list-style-type: none"> Pharmaceutical Rebates – no new rebates to add. 	<p>Decision: Reviewed and noted</p> <p>Action: PCDG agenda item</p> <p>Action: GMc to discuss with Business Intelligence</p> <p>Action: VS circulated details 30.3.16</p>	<p>GMc</p> <p>RJ-F</p> <p>GMc</p>
15.0 MORTALITY UPDATE		
<p>RJF reported the latest SHMI remains within 'expected'. RJF informed the group that he and CW had given notice that they will not be present at every meeting of the Mortality Performance & Assurance Committee but will monitor what is happening and report back when appropriate.</p>	<p>Decision: update noted</p>	<p>RJ-F</p>
16.0 ANY OTHER BUSINESS		
<p>CQC GP Practice inspections – JP informed the group that reports had been published for Riverside, Cedar and West Common Lane and all were deemed as 'Overall: Good' Inspections have recently taken place at The Birches, Ashby Turn Primary Care, Traingate at Kirton and Bridge Street, Brigg</p>	<p>Decision: update noted</p>	<p>JP</p>
17.0 IDENTIFICATION OF ANY NEW RISKS FROM BUSINESS DISCUSSED		
<p>None</p>	<p>Decision: Noted</p>	<p>Chair</p>
PATIENT SAFETY		
18.0 SAFEGUARDING CHILDREN UPDATE		
<p>Paper taken as read.</p> <p>Specific areas highlighted/discussed:</p> <p>On-going issue re GP's providing safeguarding updates for the LSCB. Practices have been reluctant to respond to the audits. The LMC have made it clear practices should be providing the reports but</p>	<p>Decision: update noted</p>	<p>SG</p>

SUMMARY OF DISCUSSION	DECISION/ACTION (including timescale for completion or update)	LEAD
should be paid. RJ-F writing to Chairs of both the LSAB and LSCB outlining the LMC view.	Action: RJ-F writing to LSAB and LSCB Chairs	RJ-F
19.0 SAFEGUARDING ADULTS UPDATE		
Report received and noted. Specific areas highlighted/discussed: Prevent training – need to ensure both Quality Group and Governing Body have a briefing Learning lessons review Phoenix Park – feedback received from CQC Guidance and documentation Multi-agency review learning Specialist nurse in post 1.4.16	Decision: Report Noted	Chair
20.0 INFECTION PREVENTION AND CONTROL UPDATE		
LT took the paper as read. Specific areas highlighted/discussed: Norovirus C.Difficile target for next year remains at 31	Decision: Report Noted	LT
21.0 NORTH LINCOLNSHIRE CCG SERIOUS INCIDENT REPORT: JANUARY & FEBRUARY 2016		
Reports were received and noted.	Decision: The Serious Incident Reports were received, discussed and noted.	Chair
22.0 NORTH LINCOLNSHIRE CCG: SERIOUS INCIDENT, INCIDENT MEETING		
22.1 27 th January – Ratified Minutes from these meetings were submitted for information and noted	Decision: Noted	Chair
22.2 24 th February – draft taken as read		
23.0 NORTHERN LINCOLNSHIRE AND GOOLE NHS FOUNDATION TRUST (NLAGFT) COLLABORATIVE SERIOUS INCIDENT MEETING: SEPTEMBER & OCTOBER 2015		
23.1 27 th January - Ratified Minutes from these meetings were submitted for information and noted	Decision: Noted	Chair
23.2 24 th February – draft taken as read		
24.0 NHS111 UPDATE: MONTH 9 & 10		
Reports were received and noted. Warm transfers - CN expressed concern re data capture and disparity of information.	Decision: Noted.	Chair
25.0 ANY OTHER BUSINESS		
None	Decision: Noted	Chair
26.0 IDENTIFICATION OF ANY NEW RISKS FROM BUSINESS DISCUSSED		
None	Decision: Noted	Chair

SUMMARY OF DISCUSSION	DECISION/ACTION (including timescale for completion or update)	LEAD
INFORMATION GOVERNANCE		
27.0 INFORMATION GOVERNANCE GROUP UPDATE		
JP stated the current focus has been on the IG toolkit submission	Decision: Noted	JP
28.0 INFORMATION GOVERNANCE TOOLKIT PROGRESS REPORT		
Toolkit has been submitted and self-assessed at level 2. JP confirmed that 100% compliance had been achieved for the IG training module.	Decision: Noted	JP
29.0 NOTIFICATION OF ISSUES FROM INFORMATION GOVERNANCE GROUP		
No issues identified.	Decision: Noted	Chair
30.0 ANY OTHER BUSINESS		
None	Decision: Noted	Chair
31.0 IDENTIFICATION OF ANY NEW RISKS FROM BUSINESS DISCUSSED		
None	Decision: Noted	Chair
CONTRACT QUALITY ISSUES		
32.0 CQUINS QUARTER 3		
32.1 Q3 Reconciliation Position		
Specific areas highlighted/discussed: The Q3 CQUIN position has now been reconciled; Commissioners note that the Q3 reconciliation process has been difficult, with lessons to be learned by Trusts and Commissioners. The Q3 final position is to be submitted to NL&G QCR in April	Decision: Noted Action: CN to circulate overview of national CQUINs	CN CN
32.2 2016/2017 schemes update		
Commissioners have worked up two local CQUINs, these are <ul style="list-style-type: none"> • Adults at risk • COPD (discharge element of care bundle) The national CQUIN scheme presents some challenge to Acute Trusts, in summary the scheme involves: <ul style="list-style-type: none"> • NHS Staff health and wellbeing • Timely identification and treatment of Sepsis • Antimicrobial Resistance and Antimicrobial Stewardship • 	Decision: Noted Action: CN to circulate overview of 16/17 schemes for information	CN
33.1 LOCAL KPI SCHEDULE		
Negotiations continue to take place with NLaG on development with the local KPI scheme, good progress has been made to date and Commissioners feel that the scheme is near completion CCG will have to justify why they are requesting information	Decision: Noted Action: CN to circulate update	CN

SUMMARY OF DISCUSSION	DECISION/ACTION (including timescale for completion or update)	LEAD
On-going review by NHS England states the need to demonstrate the need for the KPI - CN to provide brief overview	of the local KPI scheme	
34.0 ANY OTHER BUSINESS		
None	Decision: Noted	Chair
35.0 IDENTIFICATION OF ANY NEW RISKS FROM BUSINESS DISCUSSED		
No new risks were identified.	Decision: Noted	Chair
MEETING NOTES FROM OTHER GROUPS		
36.0 PRIMARY CARE DEVELOPMENT GROUP		
Draft notes from the meeting held on 24 th February were received and noted.	Decision: Noted	Chair
37.0 NY&H QUALITY SURVEILLANCE GROUP		
Notes from the meeting held on 8 th January 2016 were received and noted. Single item QSG – details noted	Decision: Noted	Chair
38.0 ISSUES REFERRED FROM OTHER SUB GROUPS OF THE GOVERNING BODY		
None		Chair
ANY OTHER BUSINESS		
39.0 URGENT ITEMS BY PRIOR NOTICE		
None	Decision:	Chair
40.0 FUTURE MEETINGS		
Further discussion needed to find and agree a new schedule	Action: RJ-F to discuss with CW	
41.0 DATE AND TIME OF NEXT MEETING		
Tuesday 3 rd May 2016 at 14:00 CSU Meeting Room 2 (first floor), Health Place, Brigg	Decision: Noted	Chair

MEETING:	NHS North Lincolnshire Clinical Commissioning Group Quality Group	 North Lincolnshire Clinical Commissioning Group QUALITY GROUP
MEETING DATE:	Tuesday 3 rd May 2016	
VENUE:	CSU Meeting Room 2, Health Place, Brigg	
TIME:	14:00	

PRESENT:		
NAME	TITLE	SERVICE/AGENCY
Catherine Wylie (CW) Chair	Director of Risk and Quality Assurance/Nurse Member	NHS North Lincolnshire CCG
Dr Robert Jaggs-Fowler (R/F)	CCG GP Member/Medical Director/Named Doctor for Safeguarding (Adults & Children)	NHS North Lincolnshire CCG
Dr Anita Kapoor (AK)	CCG GP Member	NHS North Lincolnshire CCG
Ian Reekie (IR)	CCG Lay Member, Patient & Public Involvement	NHS North Lincolnshire CCG
Hazel Moore (HM)	Clinical Quality Matron	NHS North Lincolnshire CCG
IN ATTENDANCE:		
Chloe Nicholson (CN)	Quality Lead: North & North East Lincolnshire CCG	NHS North Lincolnshire CCG
Gary Johnson (GJ)	Patient Safety Lead	NHS North Lincolnshire CCG
Sarah Glossop (SG)	Designated Nurse: Safeguarding Children	NHS North Lincolnshire CCG
Vivienne Simpson (VS)	Personal Assistant - <i>Note Taker</i>	NHS North Lincolnshire CCG
Lydia Golby (LG)	Lead for Quality	NHS North East Lincolnshire CCG
Jane Cawston (JC)	Locality Pharmacist	North East Commissioning Support
Sally Bainbridge (SB)	Specialist Nurse – Safeguarding	NHS North Lincolnshire CCG

APOLOGIES:		
NAME	TITLE	SERVICE/AGENCY
John Pougher (JP)	Assistant Senior Officer; Quality and Assurance	NHS North Lincolnshire CCG
Julie Wilburn (JW)	Designated Professional: Safeguarding Adults	NHS North Lincolnshire CCG
Dr Faisal Baig (FB)	CCG GP Member	NHS North Lincolnshire CCG
Linda Taylor (LT)	Specialist Nurse Infection Prevention and Control	NHS North Lincolnshire CCG
Jane Ellerton (JE)	Senior Manager; Commissioning	NHS North Lincolnshire CCG
Gemma McNally (GMC)	Strategic Lead Pharmacist (North East Lincolnshire CCG and North Lincolnshire CCG)	North East Commissioning Support

SUMMARY OF DISCUSSION	DECISION/ACTION (including timescale for completion or update)	LEAD
4.0 APOLOGIES AND QUORACY		
Apologies were noted and detailed above. It was noted that the meeting was quorate to proceed.	Decision: Noted	Chair
5.0 DECLARATION OF INTERESTS		
CW invited those with any Declarations of Interest in relation to the agenda or not declared previously, to make them known to the	Decision: Noted	Chair

SUMMARY OF DISCUSSION	DECISION/ACTION (including timescale for completion or update)	LEAD
meeting. No declarations were received.		
6.0 MINUTES OF THE PREVIOUS MEETING HELD ON 24 MARCH 2016		
The minutes were agreed as an accurate record.	Decision: Noted	Chair
4.0 ACTION LOG UPDATE AS DISCUSSED ON 24 MARCH 2016		
Outstanding actions from 24 th March were discussed. An update for each outstanding action would be noted in the Action Log.	Actions: Noted	Chair
7.0 MATTERS ARISING (NOT COVERED ON THE AGENDA)		
None	Decision: Noted	Chair
8.0 CQC NLaG SUMMIT		
CW reported on the CQC Quality summit. The summit included a presentation by CQC on the outcome of the Trust and also a presentation by NLAG on their response to the ratings. NLAG have developed an action plan which CW and RJF have commented on back to NLAG. CW and Liane Langdon are meeting with the CQC Deputy Chief Inspector of Hospitals, Ellen Armistead, to discuss the content of the report.	Decision: Noted	Chair
7.0 NLCCG QUALITY GROUP WORK PLAN		
Monthly Serious Incident Reports and Quarterly Incident Report to be added to the work plan Quality accounts to be circulated at the May meeting Members were asked to have their reports ready on time.	Decision: additions noted. Work plan to be sent to the Audit Group for information	Chair
8.0 BOARD ASSURANCE FRAMEWORK AND RISK REGISTER		
<p>Board Assurance Framework (BAF) CW presented the report which was taken as 'read'. The report informed the Quality Group of the highest rated strategic risks identified for North Lincolnshire CCG on the Governing Body Assurance Framework (BAF). The Quality Group was asked to review the risks and comment on their relevance, and update if appropriate regarding mitigating actions to identify potential new risks.</p> <p>Q4 Risk to CCG regarding delayed delivery of retrospective claims – CW reported that Doncaster CCG are outsourcing to a national company with an excellent reputation for achieving results, NLCCG have 57 outstanding cases. Further updates will be brought to the committee for assurance.</p> <p>CW also reported that Doncaster are unable to continue to provide a service for PHBs and have given notice to terminate the contract, NLCCG have agreed to take the service back in-house and a recruitment process will be taking place to recruit to the required posts. The final handover needs to be completed by September 2016.</p> <p>Risk Register The report informed the Quality Group of the risks identified on the North Lincolnshire CCG Risk Register. The Quality Group was asked to review the risks and comment on their relevance, and update if appropriate regarding mitigating actions to identify new risks.</p> <p>Paper noted.</p>	<p>Decision: The CCG Board Assurance Framework was received, discussed and noted</p> <p>Decision: The CCG Risk Register was received, discussed and noted</p>	JP

SUMMARY OF DISCUSSION	DECISION/ACTION (including timescale for completion or update)	LEAD
11.0 QUALITY DASHBOARD		
<p>CN presented Item 9.0 Specific areas highlighted/discussed:</p> <ul style="list-style-type: none"> • EMAS CQC position • EMAS Performance. It was agreed to invite a quality representative from EMAS to discuss the deteriorating performance to a meeting with N & NE Lincs CCGs – CN to take forward • NLaG staffing issues • NL&G Clinical Admin Review • NL&G CQC position • NL&G MSA position • RDASH CQC position <p>Further detail on the above are provided in the summary report</p> <p>CW reported that a new style board report has been produced and asked whether the QG wants to adopt this style? It was agreed to continue with the original format but to include a more robust actions column. CW/CN/HM to discuss further</p> <p>It was noted that St Hughs Hospital has been added to the report and they had also required an 'inadequate' grade from CQC.</p> <p>Dashboard noted.</p>	<p>Decision: DASHBOARD Noted</p> <p>Action: CN to organise meeting with EMAS/NLCCG and NELCCG</p> <p>Action: CN to add further column to DASHBOARD</p>	<p>CN</p> <p>CN</p> <p>CN</p>
10.0 COMPLAINTS		
<p>Details noted.</p> <p>CW reported she would review the content and amend the report with Peter LeQuelenec and Clare Smith.</p>	<p>Decision: Update noted</p> <p>Action: CW to discuss content with PL/CS</p>	<p>CW</p>
PATIENT EXPERIENCE		
11.0 PATIENT RELATIONS QUARTER 4 REPORT		
<p>Taken as read.</p> <p>No comments</p>		
12.0 ANY OTHER BUSINESS		
<p>Long delays in receiving results for Cervical Smears, should be 2 weeks but now over 8 weeks due to shortage of cytologists. CN to take forward with PHE</p>	<p>Action: CN to discuss long delays in receiving results of cervical smears with PHE</p>	<p>CN</p>
13.0 IDENTIFICATION OF ANY NEW RISKS FROM BUSINESS DISCUSSED		
<p>Delay in smear test results</p>	<p>Decision: noted</p>	

SUMMARY OF DISCUSSION	DECISION/ACTION (including timescale for completion or update)	LEAD
CLINICAL EXCELLENCE		
14.0 MEDICINES MANAGEMENT/PRESCRIBING UPDATE		
<p>JC took the report as 'read'. The document provided an update on the prescribing performance within the CCG GP practices December 2015 to February 2016</p> <p>Specific areas highlighted/discussed:</p> <p>Forecast £1m overspend. This group to monitor and focus more closely.</p> <p>Medicines Optimisation Work Plan – this work plan will focus on achieving savings. One suggestion by NECS is more work should be done with care homes.</p> <p>CW reported that Dr Falk's term as prescribing lead concludes in June and the CCG will be recruiting a new prescribing lead.</p> <p>CCG Controlled Drugs Responsibilities – report noted.</p>	<p>Decision: Reviewed and noted</p>	<p>GMc</p>
15.0 MORTALITY UPDATE		
<p>It was agreed that the commissioning plan should be matched up with the community mortality action plan.</p>	<p>Action: RJF/JE/CW</p>	<p>RJ-F</p>
16.0 ANY OTHER BUSINESS		
<p>None</p>	<p>Decision:</p>	
17.0 IDENTIFICATION OF ANY NEW RISKS FROM BUSINESS DISCUSSED		
<p>Prescribing overspend and work plan</p>	<p>Decision: Noted</p>	<p>Chair</p>
PATIENT SAFETY		
18.0 SAFEGUARDING CHILDREN UPDATE		
<p>Paper taken as read. Specific areas highlighted/discussed:</p> <p>Tier 4 Quality Assurance Review</p> <ul style="list-style-type: none"> LSCB Annual Report 2014/ 2015 	<p>Decision: update noted</p> <p>Decision: Report noted Action: Forward to Governing Body</p>	<p>SG</p> <p>VS</p>
19.0 SAFEGUARDING ADULTS UPDATE		
<p>Report received and noted.</p> <p>Specific areas highlighted/discussed: A Care home in North Lincolnshire who receive grading of 'inadequate' was discussed. It was proposed that more safe and well checks should be undertaken –HM to take forward.</p> <ul style="list-style-type: none"> LSAB Annual Report 2015 	<p>Decision: Report Noted</p> <p>Action: HM to organise 'safe and well' checks at Phoenix Park</p> <p>Decision: Report noted Action: Forward to Governing Body</p>	<p>Chair</p> <p>HM</p> <p>VS</p>
23.0 INFECTION PREVENTION AND CONTROL UPDATE		

SUMMARY OF DISCUSSION	DECISION/ACTION (including timescale for completion or update)	LEAD
CW took the paper as read. CW reported that a MRSA outbreak in the neonatal unit at SGH has taken place and the unit is closed. GJ awaiting 72 hour report.	Decision: Report Noted	LT
24.0 NORTH LINCOLNSHIRE CCG SERIOUS INCIDENT REPORT: MARCH 2016		
Reports were received and noted.	Decision: The Serious Incident Report was received, discussed and noted.	Chair
25.0 NORTH LINCOLNSHIRE CCG: SERIOUS INCIDENT MEETING		
22.1 24 TH February – Ratified Minutes from these meetings were submitted for information and noted 22.2 30 th March – Ratified Minutes from these meetings were submitted for information and noted 22.3 27 th April – draft taken as read	Decision: Minutes Noted	Chair
23.0 NORTHERN LINCOLNSHIRE AND GOOLE NHS FOUNDATION TRUST (NLAGFT) COLLABORATIVE SERIOUS INCIDENT MEETING: SEPTEMBER & OCTOBER 2015		
23.1 24 TH February - Ratified Minutes from these meetings were submitted for information and noted 23.2 30 th March – Ratified Minutes from these meetings were submitted for information and noted 23.3 27 th April – draft taken as read	Decision: Minutes Noted	Chair
24.0 NORTH LINCOLNSHIRE CCG INCIDENT REPORT – QUARTER 4		
GJ took the report as read Specific areas highlighted/discussed: <ul style="list-style-type: none"> • Large numbers of GP incidents have been reported • Overview of practice engagement 	Decision: Noted	GJ
25.0 NRLS ORGANISATION PATIENT SAFETY INCIDENT REPORTS		
Reports received on HEY, RDaSH and NLaG and details noted. CN to clarify at CMB why if NLaG are in the 'Highest 25% of Reporters' why there were 'significant challenges' noted in the CQC outcome report	Action: Discuss with CMB	CN
26.0 NHS111 UPDATE: MONTH 11		
It was noted that the lead commissioner for 111 has not provided a performance report for Month 11. RB to provide month 11 and 12 reports to the next meeting.	Decision: Noted	Chair
27.0 ANY OTHER BUSINESS		
None	Decision: Noted	Chair
28.0 IDENTIFICATION OF ANY NEW RISKS FROM BUSINESS DISCUSSED		
MRSA Neonatal Unit	Decision: Noted	Chair
INFORMATION GOVERNANCE		

SUMMARY OF DISCUSSION	DECISION/ACTION (including timescale for completion or update)	LEAD
29.0 INFORMATION GOVERNANCE GROUP UPDATE		
No meeting held	Decision: Noted	JP
30.0 INFORMATION GOVERNANCE TOOLKIT PROGRESS REPORT		
Nothing new to report	Decision: Noted	JP
31.0 NOTIFICATION OF ISSUES FROM INFORMATION GOVERNANCE GROUP		
No issues identified.	Decision: Noted	Chair
32.0 ANY OTHER BUSINESS		
None	Decision: Noted	Chair
33.0 IDENTIFICATION OF ANY NEW RISKS FROM BUSINESS DISCUSSED		
None	Decision: Noted	Chair
CONTRACT QUALITY ISSUES		
34.0 CQUINS QUARTER 4		
<p>CN noted that the Q4 position is not yet ready for circulation as it has not yet been reconciled. The Trusts submission is currently being reviewed by Commissioners, the final report will be circulated to this Committee in May 16. The reported schedule for this Committee will be amended to reflect this.</p> <p>In addition to the above, the CQUIN 16/17 position was discussed. The Trust has challenged the inclusion of dementia in the CQUIN scheme and has requested that the definition of 'neurological condition' is defined, with further detail to be added. Commissioners have agreed to provide further detail on the definition of a 'neurological condition', but have refused to remove the dementia criterion from the scheme. The Quality Manager continues to negotiate the CQUIN scheme with the NEL and NLCCG Contract Team.</p>	Decision: Noted	CN
35.0 LOCAL KPI SCHEDULE		
CN confirmed that Commissioners had submitted their final offer, in terms of content of the local KPI schedule to the Trust and await feedback from the Trust.	Decision: Noted	CN
36.0 PROMs		
Awaiting information from NHSE		
37.0 ANY OTHER BUSINESS		
None	Decision: Noted	Chair
38.0 IDENTIFICATION OF ANY NEW RISKS FROM BUSINESS DISCUSSED		
No new risks were identified.	Decision: Noted	Chair
MEETING NOTES FROM OTHER GROUPS		
39.0 PRIMARY CARE DEVELOPMENT GROUP		
Meeting on 27 th April was cancelled due to Junior Doctors industrial action	Decision: Noted	Chair

SUMMARY OF DISCUSSION	DECISION/ACTION (including timescale for completion or update)	LEAD
40.0 NY&H QUALITY SURVEILLANCE GROUP		
Notes from the meeting held on 14 th March 2016 were received and noted. CN confirmed the key points are pulled out of the DASHBOARD information	Decision: Noted	Chair
41.0 ISSUES REFERRED FROM OTHER SUB GROUPS OF THE GOVERNING BODY		
None		Chair
ANY OTHER BUSINESS		
42.0 URGENT ITEMS BY PRIOR NOTICE		
None	Decision:	Chair
43.0 DATE AND TIME OF NEXT MEETING		
Wednesday 25 th May 2016 at 14:00 CCG meeting room, Health Place, Brigg	Decision: Noted	Chair