

Date:	11 August 2016
Meeting:	CCG Governing Body
Item Number:	8.11
Public/Private:	Public <input checked="" type="checkbox"/> Private <input type="checkbox"/>

Author: <i>(Name, Title)</i>	Catherine Wylie, Director of Risk & Quality Assurance
GB Lead: <i>(Name, Title)</i>	Catherine Wylie, Director of Risk & Quality Assurance


Report Title:	CCG Quality Group Notes
Decisions to be made:	To receive and note

Continue to improve the quality of services	<input checked="" type="checkbox"/>	Improve patient experience	<input checked="" type="checkbox"/>
Reduced unwarranted variations in services	<input checked="" type="checkbox"/>	Reduce the inequalities gap in North Lincolnshire	<input checked="" type="checkbox"/>
Deliver the best outcomes for every patient	<input checked="" type="checkbox"/>	Statutory/Regulatory	<input type="checkbox"/>

Executive Summary (Question, Options, Recommendations):
The Quality Group minutes dated 22 June 2016 are attached for the CCG Governing Body to receive and note, for information only.

Equality Impact	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Sustainability	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Risk	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Legal	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Finance	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	

Patient, Public, Clinical and Stakeholder Engagement to date									
	N/A	Y	N	Date		N/A	Y	N	Date
Patient:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Clinical:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Public:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Other:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

MEETING:	NHS North Lincolnshire Clinical Commissioning Group Quality Group	 QUALITY GROUP
MEETING DATE:	22 nd June Wednesday 2016	
VENUE:	CSU Meeting Room 2, Health Place, Brigg	
TIME:	14:00	

PRESENT:		
NAME	TITLE	SERVICE/AGENCY
Catherine Wylie (CW) Chair	Director of Risk and Quality Assurance/Nurse Member	NHS North Lincolnshire CCG
Dr Anita Kapoor (AK)	CCG GP Member	NHS North Lincolnshire CCG
Hazel Moore (HM)	Clinical Quality Matron	NHS North Lincolnshire CCG
Dr Robert Jaggs-Fowler (RJF)	CCG GP Member/Medical Director/Named Doctor for Safeguarding (Adults & Children)	NHS North Lincolnshire CCG
Ian Reekie (IR)	CCG Lay Member, Patient & Public Involvement	NHS North Lincolnshire CCG
Becky Bowen (RB)	Senior Commissioning Manager	NHS North Lincolnshire CCG
IN ATTENDANCE:		
Chloe Nicholson (CN)	Quality Lead: North & North East Lincolnshire CCG	NHS North Lincolnshire CCG
Sarah Glossop (SG)	Designated Nurse: Safeguarding Children	NHS North Lincolnshire CCG
Gemma McNally (GMC)	Strategic Lead Pharmacist (North East Lincolnshire CCG and North Lincolnshire CCG)	North East Commissioning Support
Gary Johnson (GJ)	Patient Safety Lead	NHS North Lincolnshire CCG
Linda Taylor (LT)	Specialist Nurse Infection Prevention and Control	NHS North Lincolnshire CCG
Julie Wilburn (JW)	Designated Professional: Safeguarding Adults	NHS North Lincolnshire CCG
Vivienne Simpson (VS)	Personal Assistant - Note Taker	NHS North Lincolnshire CCG

APOLOGIES:		
NAME	TITLE	SERVICE/AGENCY
Jane Ellerton (JE)	Senior Manager; Commissioning	NHS North Lincolnshire CCG
Dr Faisal Baig (FB)	CCG GP Member	NHS North Lincolnshire CCG
John Pougher (JP)	Assistant Senior Officer; Quality and Assurance	NHS North Lincolnshire CCG

SUMMARY OF DISCUSSION	DECISION/ACTION (including timescale for completion or update)	LEAD
1.0 APOLOGIES AND QUORACY		
Apologies were noted and detailed above. It was noted that the meeting was quorate to proceed.	Decision: Noted	Chair
2.0 DECLARATION OF INTERESTS		
CW invited those with any Declarations of Interest in relation to the agenda or not declared previously, to make them known to the meeting. No declarations were received.	Decision: Noted	Chair
3.0 MINUTES OF THE PREVIOUS MEETING HELD ON 25 MAY 2016		
The minutes were agreed as an accurate record.	Decision: Noted	Chair

4.0 ACTION LOG UPDATE AS DISCUSSED ON 25 MAY 2016		
Outstanding actions from 25 th May were discussed. An update for each outstanding action would be noted in the Action Log.	Actions: Noted	Chair
5.0 MATTERS ARISING (NOT COVERED ON THE AGENDA)		
None	Decision: Noted	Chair
6.0 CLAIMS UPDATE		
It was noted that no claims have been received in the last quarter.	Decision: Noted	Chair
7.0 BOARD ASSURANCE FRAMEWORK AND RISK REGISTER		
<p>Board Assurance Framework (BAF) The report was taken as read. The report informed the Quality Group of the highest rated strategic risks identified for North Lincolnshire CCG on the Governing Body Assurance Framework (AF). The Quality Group was asked to review the risks and comment on their relevance, and update if appropriate regarding mitigating actions to identify potential new risks.</p> <p>The AF identifies key strategic risks in line with NL Risk Management Strategy. All other identified risks are held on the NL CCG Corporate and Directorate Risk Registers. Work is on-going to ensure that risks, including partnership risks, continue to be captured and managed at the appropriate level.</p> <p>A review has been undertaken of the AF format and changes will be made to its presentation including the addition of a risk tolerance score and risk score tracker.</p> <p>Corporate Risk Register The report was taken as read and informs the Quality Group of the risks identified on the North Lincolnshire CCG Risk Register. The Quality Group was asked to review the risks and comment on their relevance, and update if appropriate regarding mitigating actions to identify new risks.</p> <p>Papers noted.</p>	<p>Decision: The CCG Board Assurance Framework was received, discussed and noted</p> <p>Decision: The CCG Risk Register was received, discussed and noted</p>	JP
8.0 QUALITY DASHBOARD		
<p>Dashboard noted.</p> <p>Further details are provided in the summary report on the following:</p> <ul style="list-style-type: none"> • NLaG NICE compliance • NLaG Safeguarding Reporting • Spire and East Riding hospital CQC outcome report • St Hughs CQC outcome report • Performance at NLaG • EMAS CQC position • NLaG CQC position • RDASH CQC position 	Decision: DASHBOARD Noted	CN

9.0 QUALITY STRATEGY AND FRAMEWORK		
Discussion took place with regard to the framework of quality data feed to the quality strategy.		
PATIENT EXPERIENCE		
10.0 ANY OTHER BUSINESS		
None	Decision: Noted	
11.0 IDENTIFICATION OF ANY NEW RISKS FROM BUSINESS DISCUSSED		
CLINICAL EXCELLENCE		
12.0 MEDICINES MANAGEMENT/PRESCRIBING UPDATE		
<p>GMC took the report as 'read'. The report noted that:</p> <ul style="list-style-type: none"> The prescribing data was not published at time of writing the report for April. Cost growth remains a pressure on prescribing budget. Prescribing quality indicators highlighted with respect to variation within the CCG and also variation to local CCG comparators. <p>Details on Prescribing Scorecard, Scorecard Aims and CD Responsibility were all noted.</p>	Decision: Reviewed and noted	GMC
13.0 ANTIMICROBIAL STEWARDSHIP		
Details noted. A further update was requested for the next meeting	Decision: Update for July meeting	GMC
14.0 MORTALITY UPDATE		
It was noted that the overall SHIM remains in the 'as expected range' but SGH in-hospital has improved and the 30 day SHMI for North Lincolnshire has markedly improved.	Decision: Noted	RJ-F
15.0 PRIMARY CARE UPDATE		
Summary report provided	Decision: Noted	RJ-F
16.0 ANY OTHER BUSINESS		
None	Decision:	Chair
17.0 IDENTIFICATION OF ANY NEW RISKS FROM BUSINESS DISCUSSED		
None	Decision: Noted	Chair
PATIENT SAFETY		
18.0 SAFEGUARDING CHILDREN UPDATE		
<p>Reports received and noted.</p> <ul style="list-style-type: none"> Annual Report – noted. 	Decision: update noted	SG
19.0 SAFEGUARDING ADULTS UPDATE		
Report received and noted.	Decision: Report Noted	Chair
20.0 INFECTION PREVENTION AND CONTROL UPDATE		
Report received and noted.	Decision: Report Noted	LT

21.0 NORTH LINCOLNSHIRE CCG SERIOUS INCIDENT REPORT: MAY 2016		
Report were received and noted.	Decision: Report noted.	GJ
22.0 NORTH LINCOLNSHIRE CCG SERIOUS INCIDENT MEETING: 25TH MAY 2016		
Minutes from the meeting held on the 25 th May were noted.	Decision: Minutes received	GJ
23.0 NLaG COLLABORATIVE SERIOUS INCIDENT MEETING: 25TH MAY 2016		
Minutes from the meeting held on the 25 th May were noted.	Decision: Minutes received	GJ
24.0 NHS111 UPDATE: MONTH 1		
Report received and it was noted that local incidents are now included.	Decision: Report noted	Chair
25.0 ANY OTHER BUSINESS		
None	Decision: Noted	Chair
26.0 IDENTIFICATION OF ANY NEW RISKS FROM BUSINESS DISCUSSED		
None	Decision: Noted	Chair
CQC REPORTS		
27.0 CQC ASSURANCE		
Action Plan Discussed and the group reviewed all CQC reports for provider services which requires improvement or inadequate ratings. Action plans developed for CCG actions.	Decision: Noted Action: CN to type up and further develop action plan	Chair
28.0 CQC INSPECTION UPDATE		
<ul style="list-style-type: none"> Learning Lessons from CQC Inspections <p>It was agreed that reviewing every CQC inspection report should be included within the framework.</p>	Decision: Noted	Chair
INFORMATION GOVERNANCE		
29.0 INFORMATION GOVERNANCE GROUP/TOOLKIT UPDATE		
Meeting being held with EMBED re the level of service the CCG is receiving.	Decision: Noted	CW
30.0 NOTIFICATION OF ISSUES FROM INFORMATION GOVERNANCE GROUP		
None	Decision: Noted	Chair
31.0 ANY OTHER BUSINESS		
None	Decision: Noted	Chair
32.0 IDENTIFICATION OF ANY NEW RISKS FROM BUSINESS DISCUSSED		
No new risks were identified	Decision: Noted	Chair
CONTRACT QUALITY ISSUES		
33.0 ANY OTHER BUSINESS		
None	Decision: Noted	Chair
34.0 IDENTIFICATION OF ANY NEW RISKS FROM BUSINESS DISCUSSED		
No new risks were identified.	Decision: Noted	Chair

MEETING NOTES FROM OTHER GROUPS		
35.0 VULNERABLE PEOPLES GROUP		
Minutes from the meeting on 16 March 2016 were received and noted.	Decision: Noted	Chair
36.0 PRIMARY CARE DEVELOPMENT GROUP		
Notes would be provided for the next meeting	Decision: Noted	Chair
37.0 ISSUES REFERRED FROM OTHER SUB GROUPS OF THE GOVERNING BODY		
None		Chair
ANY OTHER BUSINESS		
38.0 URGENT ITEMS BY PRIOR NOTICE		
None	Decision:	Chair
39.0 DATE AND TIME OF NEXT MEETING		
Wednesday 27 th July 2016 at 14:00 CCG meeting room, Health Place, Brigg	Decision: Noted	Chair