

JOINT COMMISSIONING COMMITTEE

MEETING:	Eighth Meeting in Public of the Joint Commissioning Committee
MEETING DATE:	Thursday 14 th July 2016
VENUE:	Board Room, Health Place, Brigg
TIME:	13:00

PRESENT:

NAME	TITLE	SERVICE/AGENCY
Ian Reekie (<i>IR</i>)	Chair/CCG Lay Member, Patient & Public Involvement	NHS North Lincolnshire CCG
Dr Margaret Sanderson (<i>MS</i>)	CCG Chair/General Practitioner	NHS North Lincolnshire CCG
Dr Andrew Lee (<i>AL</i>)	CCG Member/General Practitioner <i>In attendance from Item 6.0 onwards</i>	NHS North Lincolnshire CCG
Liane Langdon (<i>LL</i>)	Chief Officer	NHS North Lincolnshire CCG
Kieran Lappin (<i>KL</i>)	Interim Chief Finance Officer & Business Support	NHS North Lincolnshire CCG
Richard Young (<i>RY</i>)	Interim Director of Commissioning <i>In attendance from Item 8.0 onwards</i>	NHS North Lincolnshire CCG
Catherine Wylie (<i>CW</i>)	Director of Risk & Quality Assurance/ Nurse Member	NHS North Lincolnshire CCG
Paul Evans (<i>PE</i>)	CCG Lay Member, Governance	NHS North Lincolnshire CCG
Heather Marsh (<i>HM</i>)	Assistant Director of Primary Care	NHS England – North (Yorkshire and the Humber)
Dr Robert Jaggs-Fowler (<i>RJF</i>)	Medical Director	NHS North Lincolnshire CCG
Julia Pollock (<i>JuP</i>)	Healthwatch Chair	Healthwatch North Lincolnshire
Adrian Smith (<i>AS</i>)	Strategic and Relationship Manager - Public Health	North Lincolnshire Council
Dr Krishna Kasaraneni (<i>KK</i>)	Medical Director	Humberside LMC

IN ATTENDANCE:

Katie Thomas (<i>KT</i>)	PA (<i>Note Taker</i>)	NHS North Lincolnshire CCG
John Pougher (<i>JoP</i>)	Assistant Senior Officer, Quality & Assurance <i>In attendance for all items</i>	NHS North Lincolnshire CCG
Jane Ellerton (<i>JE</i>)	Senior Commissioning Manager <i>In attendance until section 8.0</i>	NHS North Lincolnshire CCG

APOLOGIES:

NAME	TITLE	SERVICE/AGENCY
Cheryl George (<i>CG</i>)- <i>Adrian Smith attended on CG's behalf</i>	Consultant in Public Health	North Lincolnshire Council
Dr Wendy Barker (<i>WB</i>)	Deputy Director of Nursing	NHS England – North (Yorkshire and the Humber)

SUMMARY OF DISCUSSION	DECISION/ACTION (including timescale for completion or update)	LEAD
1.0 WELCOME, ANNOUNCEMENTS, APOLOGIES AND QUORACY		
<p>IR welcomed all attendees to the eighth meeting 'in public' of the Joint Commissioning Committee. It was noted that the meeting was a meeting in public, and not a public meeting, therefore there was no public question time as part of the agenda.</p> <p>Apologies were noted, as detailed above.</p> <p>It was noted that the meeting was quorate to proceed.</p>	Decision: Noted	Chair
2.0 DECLARATION OF INTERESTS		
<p>IR invited those with any Declarations of Interest in relation to the agenda or not previously declared, to make them known to the meeting.</p> <p>KK declared interests as follows:</p> <ul style="list-style-type: none"> • He is a member of the GPs Committee of the BMA • He is the BMA Workforce Lead for General Practice Forward View • He is a practicing GP in Swinton, South Yorkshire. <p>MS and AL declared an interest in relation to part of Item 10 - NHS England Update - transformation fund bids as both of their practices have submitted bids.</p> <p>When he arrived at the meeting following consideration of item 7.0 RY declared interests as follows:</p> <ul style="list-style-type: none"> • He is the sole director of RB Young Solutions Ltd • He has been an associate with Soar Beyond Ltd, which is a third party broker with the Pharma industry <p>No other declarations of interest were raised.</p>	Decision: Noted	Chair
3.0 MINUTES OF THE MEETING HELD ON 12 MAY 2016		
The minutes of the last meeting were accepted as an accurate record.	Decision: Noted	Chair
4.0 ACTION LOG		
<p><u>Primary Care Performance Dashboard</u> CW to continue to update and produce a report to bring to the committee as soon as possible.</p> <p><u>Market Hill 8 to 8 Centre</u> The committee requested the two actions under this heading to remain on the action log.</p> <p><u>Primary Care Transformation Fund Update: Buildings Development</u> HM to seek advice. Leave this on action log.</p>	Decision: Noted	Chair
5.0 MATTERS ARISING (NOT COVERED ON THE AGENDA)		
Nothing discussed.	Decision: Noted	Chair
6.0 MANAGING CONFLICTS OF INTEREST: REVISED GUIDANCE FOR CCGs		
The committee noted the content of the revised statutory conflicts of interest guidance for CCGs, in particular the recommendation that GP members of primary care commissioning committees should not have voting rights. It was also noted that whereas in the past conflicted GPs have frequently been asked to leave the	<p>Decision: The Joint Commissioning Committee:</p> <ul style="list-style-type: none"> • Agreed to amend the committee's terms of reference to make all GPs 	Chair

SUMMARY OF DISCUSSION	DECISION/ACTION (including timescale for completion or update)	LEAD
meeting room, the new guidance sets out a spectrum of remedies the chair can adopt including allowing members with conflicts of interest to participate in committee discussions. RJF raised his own position as the CCG's Medical Director. However it was felt that as he also serves as a GP member of the Governing Body he should be treated as being a GP member of the Joint Commissioning Committee for the purpose of determining voting rights.	on the committee non-voting members.	
7.0 ELDERLY CARE FUND (ECF) UPDATE		
JE presented the update paper in the author's absence. Consideration was given to the ECF enhanced service specification required outputs for 2016/17 which all practices had signed up to. JuP queried whether the targets set in respect of these required outputs are ambitious enough. JE informed that the CCG have committed to undertaking a thorough review of the scope of all locally enhanced services for future years. The committee suggested that the role of carers providing support to patients covered by the ECF should be included as part of the review.	Decision: The Joint Commissioning Committee: <ul style="list-style-type: none"> Approved the continuation of the ECF enhanced service specification for 16/17. 	JE
8.0 DIABETES PREVENTION PROGRAMME FUNDING		
The committee noted that the Greater Lincolnshire Collaboration had been selected as a first wave adopter of the National Diabetes Prevention Programme which involves receipt of £50,426 in non-recurrent year 1 funding. The bulk of this funding will be used to employ a project officer to manage provider mobilisation and relationships with primary care. It is proposed to distribute the North Lincolnshire portion of the balance in the sum of £3,880 to GP practices to assist with the implementation of reporting processes.	Decision: The Joint Commissioning Committee: <ul style="list-style-type: none"> Agreed to distribute £3880 in Diabetes Prevention Programme funding to North Lincolnshire GP practices. 	RY
9.0 FINANCE REPORT		
<p>The month 12 finance report 2015/16 was noted by the committee. NHS England budgets were overspent by £81,648 at the end of the financial year and NL CCG budgets were overspent by £1,965,616, mainly due to prescribing.</p> <p>The committee agreed that the level of prescribing expenditure is of continued concern in 2016/17, and will be a primary focus for QIPP. CW informed the committee that North East Commissioning Support Unit (NECS) have been helpful in terms of offering advice and support. A workplan is being developed and will be carefully monitored. RJF updated on the recent care network 'perfect fortnight', the outcomes of which are likely to be incorporated into the plan.</p> <p>An in depth discussion took place in relation to how NHS England send updates to the committee regarding NHS expenditure. PE/KL felt that if the committee do not have sight of reports until year end then early remedial action cannot be taken.</p>	Decision: Noted Action: HM to check how updates are being fed through.	KL
10.0 NHS ENGLAND UPDATE REPORT		
<p>Consideration of a temporary list closure application policy The above policy was explained and noted.</p> <p>Bridge Street Surgery Temporary Closed List It was confirmed that the committee virtually decided (due to timescales involved) that Bridge Street Surgery could temporarily close their list for 3 months. The Joint Commissioning Committee will review the progress made on the implementation of an action plan designed to enable the list to reopen at the September</p>	Decision: Noted Decision: The Joint Commissioning Committee: <ul style="list-style-type: none"> Confirmed it had been virtually decided that Bridge Street Surgery could close its list for 3 	HM

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<p>meeting.</p> <p><u>Market Hill Procurement Update</u> It was noted that NHS England and the CCG have jointly agreed to commence procurement to provide primary medical services at the Market Hill practice for a further 12 month contract to expire on 31st March 2018. This will enable the Joint Committee to review how this contract will fit in with the future Care Networks vision. RJF was confirmed to be the lead of this strategic review.</p> <p><u>Practice Merger Application - Kirton Lindsey and Scotter Surgeries</u> An in depth discussion took place around the complexity of the proposed practice merger which involves patients across North West Lincolnshire CCG and North Lincolnshire CCG.</p> <p><u>Estates and Technology Transformation Fund (ETTF) Update</u> HM updated the committee on the newly renamed ETTF. The closing date for the first bids was 30th June 2016 and these are in the process of being evaluated A further update will be provided at the next meeting.</p>	<p>months pending review at the September meeting.</p> <p>Decision: Noted</p> <p>Decision: The Joint Commissioning Committee:</p> <ul style="list-style-type: none"> • Support the application to merge the Kirton Lindsey and Scotter Surgeries in principle and authorise further work to be undertaken to progress the application. <p>Decision: Noted</p>										
<p>11.0 ANY OTHER BUSINESS <i>Urgent Items by Prior Notice</i></p>											
<p>There was no other business to discuss.</p>	<p>Decision: Noted</p>	<p>Chair</p>									
<p>12.0 DATE AND TIME OF NEXT PUBLIC MEETING</p>											
<table border="1"> <thead> <tr> <th data-bbox="188 1352 480 1384">Date</th> <th data-bbox="480 1352 592 1384">Time</th> <th data-bbox="592 1352 940 1384">Venue</th> </tr> </thead> <tbody> <tr> <td data-bbox="188 1384 480 1413">Thursday 8 September 2016</td> <td data-bbox="480 1384 592 1413">13:00</td> <td data-bbox="592 1384 940 1413">Board Room, Health Place, Brigg</td> </tr> <tr> <td data-bbox="188 1413 480 1442">Thursday 10 November 2016</td> <td data-bbox="480 1413 592 1442">13:00</td> <td data-bbox="592 1413 940 1442">Board Room, Health Place, Brigg</td> </tr> </tbody> </table>	Date	Time	Venue	Thursday 8 September 2016	13:00	Board Room, Health Place, Brigg	Thursday 10 November 2016	13:00	Board Room, Health Place, Brigg	<p>Decision: Noted</p>	<p>Chair</p>
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