

JOINT COMMISSIONING COMMITTEE

MEETING:	Eleventh Meeting in Public of the Joint Commissioning Committee
MEETING DATE:	Thursday 15 December 2016
VENUE:	Board Room, Health Place, Brigg
TIME:	16:15

PRESENT:

NAME	TITLE	SERVICE/AGENCY
Ian Reekie (<i>IR</i>)	Chair/CCG, Lay Member Joint Commissioning	NHS North Lincolnshire CCG
Dr Margaret Sanderson (<i>MS</i>)	CCG Chair/General Practitioner	NHS North Lincolnshire CCG
Dr Andrew Lee (<i>AL</i>)	CCG Member/General Practitioner	NHS North Lincolnshire CCG
Liane Langdon (<i>LL</i>)	Chief Officer	NHS North Lincolnshire CCG
Ian Holborn (<i>IH</i>)	Chief Finance Officer	NHS North Lincolnshire CCG
Paul Evans (<i>PE</i>)	CCG Lay Member, Governance	NHS North Lincolnshire CCG
Dr Robert Jaggs-Fowler (<i>RJF</i>)	Medical Director/Director of Primary Care	NHS North Lincolnshire CCG
Richard Young (<i>RY</i>)	Director of Commissioning	NHS North Lincolnshire CCG
Janice Keilthy (<i>JK</i>)	Lay Member, Patient & Public Involvement	NHS North Lincolnshire CCG
Dr Wendy Barker (<i>WB</i>)	Deputy Director of Nursing	NHS England – North (Yorkshire and the Humber)
Heather Marsh (<i>HM</i>)	Assistant Director of Primary Care	NHS England – North (Yorkshire and the Humber)
Carol Lightburn (<i>CL</i>)	Director	Healthwatch North Lincolnshire
Chris Nield (<i>CN</i>)	Consultant in Public Health	North Lincolnshire Council

IN ATTENDANCE:

Peter LeQuelenec (<i>PL</i>)	PA (<i>Note Taker</i>)	NHS North Lincolnshire CCG
Julie Killingbeck (<i>JK</i>)	Head of Primary Care	NHS North Lincolnshire CCG

APOLOGIES:

NAME	TITLE	SERVICE/AGENCY
Catherine Wylie (<i>CW</i>)	Director of Quality & Nursing/Nurse Member	NHS North Lincolnshire CCG
Dr Krishna Kasaraneni (<i>KK</i>)	Medical Director	Humber-side Group of Local Medical Committees (LMC)
Heather McSharry (<i>HMc</i>)	Lay Member Equality & Inclusion	NHS North Lincolnshire CCG

SUMMARY OF DISCUSSION	DECISION/ACTION (including timescale for completion or update)	LEAD
1.0 WELCOME, ANNOUNCEMENTS, APOLOGIES AND QUORACY		
<p>IR welcomed all attendees to the eleventh meeting 'in public' of the Joint Commissioning Committee. It was noted that the meeting was a meeting in public, and not a public meeting, therefore there was no public question time as part of the agenda.</p> <p>Apologies were noted, as detailed above.</p>	Decision: Noted	Chair

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<p>IR extended the welcome to Carol Lightburn of Healthwatch North Lincolnshire as this was her first Joint Commissioning Committee meeting, following the retirement of Julia Pollock.</p> <p>It was noted that the meeting was quorate to proceed.</p>		
2.0 DECLARATION OF INTERESTS		
<p>IR invited those with any Declarations of Interest in relation to the agenda or not previously declared, to make them known to the meeting.</p> <p>IR noted that AL would have a declared interest specifically in relation to Item 9.0 (NHSE Update regarding an application by West Common Lane Teaching Practice to change the hours in its branch surgery at Ashby Clinic). It was agreed that AL could remain in the room, but that he would not be allowed to participate in discussion unless asked to provide clarification regarding the application.</p>	Decision: Noted	Chair
3.0 MINUTES OF THE MEETING HELD ON 20 October 2016		
The minutes were accepted as an accurate record of the meeting.	Decision: Noted	Chair
4.0 ACTION LOG		
<p>Actions from Public Meeting held on 20 October 2016:</p> <ul style="list-style-type: none"> • Item 7.0: Implementing the general practice forward review - The JCC be given the opportunity to consider the General Forward View plan at its meeting on 15 December 2016 prior to submission • Item 8.0: Development of Primary Care Strategy - The final draft of the Primary Care Strategy be made available for consideration by the Joint Commissioning Committee on 15 December 2016 prior to adoption by the Governing Body • Item 10.0 – Finance Report: IH and BL to work on providing greater clarity on the reasons for variances in future finance reports# • Item 11.0 – Primary Care Performance Dashboard: Efforts to be made to refine the data included in future iterations of the dashboard to incorporate suggestions made by Joint Commissioning Committee members 	Decision: Noted and actioned	Chair
5.0 MATTERS ARISING (NOT COVERED ON THE AGENDA)		
There were no matters arising to be discussed.	Decision: Noted	Chair
6.0 PRIMARY CARE STRATEGY/GENERAL PRACTICE FORWARD VIEW IMPLEMENTATION PLAN		
<p>RJF presented the paper, advising the committee that the North Lincolnshire CCG Primary Care Strategy would be the means by which the CCG would implement the General Practice Forward View (GPFV). The strategy had been developed specifically around the key priority areas identified within the GPFV to support the sustainability of general practice by addressing:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Investment <input type="checkbox"/> Infrastructure <input type="checkbox"/> Workforce <input type="checkbox"/> Workload <input type="checkbox"/> Care re-design 		DoPC

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<p>Medicines management, Quality and Patient Engagement were also addressed in the strategy. The implementation of the strategy over the next 3-4 years would aim to develop and support the future sustainability of high quality general practice across North Lincolnshire.</p> <p>The strategy and the associated action plans would form the submission from NL CCG in accordance with the GPFV Planning requirements as set out by NHSE which was due by 23 December 2016.</p> <p>RJF provided clarification regarding a number of issues raised by JCC members including:</p> <ul style="list-style-type: none"> • Access to GP services • Patient and public engagement • The relationship with the Humber, Coast and Vale Sustainability and Transformation Plan • Social prescribing <p>It was commented that as the Council of Members (CoM) meeting scheduled for December had been cancelled there was a need to circulate the strategy virtually to all CoM members to give them sight of the final document. The Governing Body would sign off the strategy at their planned board meeting in February 2017.</p>	<p>Decision: The Joint Commissioning Committee noted the paper and commended the draft Primary Care Strategy and associated action plans for adoption by the NLCCG Governing Body</p> <p>Action: Circulate draft Primary Care Strategy to Council of Members prior to sign off by Governing Body in February 2017</p>	
7.0 FINANCE REPORT		
<p>IH presented the report and outlined the latest financial position of Primary Care (summarised by Care Network) drawing on the practice specific direct expenditure that is attributed to individual practices held by NHS England and NHS North Lincolnshire.</p> <p>At the end of the first eight months of the financial Year (i.e. up to 30 November 2016) the main area of financial concern continued to be the prescribing budget, which has an overall adverse variance of circa £356.7k</p> <p>IH highlighted the risks around prescribing and stressed the need to deliver on the measures contained in the Prescribing Recovery Plan without achievement of which a year end overspend of £1.091m is forecast.</p> <p>An explanation was requested from NHSE regarding the large variance from budget and the type of expenditure identified in the report as 'other GP services'. Confirmation was also requested that NHSE expenditure described as 'dispensing/prescribing' all related to payments to dispensing practices.</p>	<p>Decision: The content of the briefing paper was noted.</p> <p>Action: HM to update the committee at the next meeting regarding the 'other GP services' and 'dispensing/prescribing' budget lines</p>	CFO
8.0 PRIMARY CARE DASHBOARD REPORT		
<p>JK presented the paper, and advised that the Primary Care Directorate has taken on responsibility for producing the Primary Care Performance Dashboard which will provide (subject to on-</p>	<p>Decision: The contents of the paper were noted along with the updated PC Dashboard</p>	DoPC

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<p>going development and feedback) a key element of a dedicated performance reporting and assurance framework for primary care.</p> <p>She advised that the dashboard provides an overview of the CCG's GP Practice performance, collecting data from NHS England, NHS Digital, Public Health England (PHE) and the Care Quality Commission (CQC).</p> <p>Concerns were raised regarding the failure of over a third of practices to submit sufficient Friends and Family Test (FFT) results to be included in the published data. It was agreed that practices should be reminded of the obligation to encourage patients to undertake the FFT and should be asked to share examples of ways in which participation has been increased.</p>	<p>Action: Practices be reminded of the obligation to encourage patients to undertake the FFT and asked to share examples of ways in which participation has been increased</p>	
<p>9.0 NHS ENGLAND UPDATE REPORT</p>		
<p>AL declared an interest in this item in relation to opening hours of the West Common Lane Teaching Practice (WCLTP) branch at Ashby Clinic.</p> <p>Application by West Common Lane Teaching Practice (WCLTP) to change the opening hours of its Ashby Clinic Branch Surgery – It was explained that the opening hours of branch surgeries could be varied with the agreement of commissioners. In the case of this application by WCLTP the correct processes had been followed, the proposed earlier closing times had been the subject of consultation with patients and had been overwhelmingly supported. The application was also fully supported by NHSE and was approved by the committee.</p> <p>Vulnerable Practice Scheme (VPS) - The committee was advised that three North Lincolnshire practices had successfully applied for funding support under the terms of the VPS.</p> <p>Market Hill APMS Procurement – HM advised the committee that the Invitation to Tender for the 12 month Market Hill contract that is due to commence on 1 April 2017 had been published by North East Commissioning Support on 28 November 2016. She added that the deadline for submission of bids was 4 January 2017 with a contract award date of 14 February 2017.</p>	<p>Decision: The application submitted by the West Common Lane Teaching Practice to amend the opening hours at its Ashby Clinic branch surgery be approved</p> <p>Decision: Update noted</p>	<p>NHSE</p>
<p>10.0 ANY OTHER BUSINESS</p>		
<p>There was no further business.</p>		<p>Chair</p>

Please note: These minutes remain in 'draft' form until they are approved at the next Joint Commissioning Committee Meeting on 16 February 2017

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11.0 DATE AND TIME OF NEXT PUBLIC MEETING																												
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