

Date:	9 February 2017
Meeting:	CCG Governing Body
Item Number:	Item 8.6
Public/Private:	Public <input checked="" type="checkbox"/> Private <input type="checkbox"/>

Author: <i>(Name, Title)</i>	Liane Langdon Chief Officer
GB Lead: <i>(Name, Title)</i>	Liane Langdon Chief Officer
Director approval	Liane Langdon Chief Officer

Report Title:
Summary Paper: Executives Meeting
Decisions to be made:
None

Continue to improve the quality of services	<input checked="" type="checkbox"/>	Improve patient experience	<input checked="" type="checkbox"/>
Reduced unwarranted variations in services	<input checked="" type="checkbox"/>	Reduce the inequalities gap in North Lincolnshire	<input checked="" type="checkbox"/>
Deliver the best outcomes for every patient	<input checked="" type="checkbox"/>	Statutory/Regulatory	<input type="checkbox"/>

Executive Summary (Question, Options, Recommendations):
<p>This report is to highlight to the Governing Body the issues that have recently been considered, or are currently being considered, by the Executive Team.</p> <p>The report is intended for information and noting.</p>

Equality Impact	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Sustainability	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Risk	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Legal	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Finance	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	

Patient, Public, Clinical and Stakeholder Engagement to date									
	N/A	Y	N	Date		N/A	Y	N	Date
Patient:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Clinical:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Public:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Other:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Summary Paper: Executive Team meetings

1. Formal meetings take place every two weeks. Membership: Chief Officer, Chief Finance Officer, Director of Nursing and Quality, Director of Primary Care, Interim Director of Commissioning.
2. The following topics have been discussed:

December

12th December meeting replaced with EPRR table top exercise

19th December meeting cancelled

January

- a. **Contract discussions** – covering BCF/Arbitration, more clarity on QIPP and comparison of QIPP and CIPP
 - b. **Primary care directorate work plan** – a document designed to house monthly highlight reports for all aspects of the projects and work streams under the primary care directorate. Executive team members felt that the approach was well structured and could introduce more rigour and accountability into the CCG's project management processes. It was noted that this approach needs to align with relevant current processes, such as corporate risk management. It was felt that there needs to be clear representation of when a project has moved to "business as usual". This is being trialled for two months and will be followed by a lessons learned report. At which point the executive team may endorse the use of the approach across the organisation, for the services areas/directorates for which it would be beneficial.
 - c. **Scunthorpe General Hospital (SGH)**- admission and discharge issues
 - d. **Month 8 Executive Contract Report** – covering forecast outturn and management actions
 - e. **A&E Delivery Board**
 - f. **Commissioning prioritisation**- further discussion to take place at next Gov Body workshop
 - g. **17/18 Contract update**
 - h. **Referral to Treatment Recovery**
 - i. **Transformation Recover Plan**
 - j. **Serious Incidents update**
 - k. **Major Incident Debrief**
3. **Recommendation**
That this report be noted.

Liane Langdon
Chief Officer