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| Date: | 10 August 2017 |
| Meeting: | CCG Governing Body |
| Item Number: | Item 10.5 |
| Public/Private: | Public <input checked="" type="checkbox"/> Private <input type="checkbox"/> |

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| Report Title: |
| Summary Paper: Executives Meeting |

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| Author: <i>(Name, Title)</i> | Liane Langdon Chief Officer |
| GB Lead: <i>(Name, Title)</i> | Liane Langdon Chief Officer |
| Director approval/signature | |
| Date | |

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| Decisions to be made: |
| None |

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|--|-------------------------------------|--|-------------------------------------|
| Continue to improve the quality of services | <input checked="" type="checkbox"/> | Improve patient experience | <input checked="" type="checkbox"/> |
| Reduced unwarranted variations in services | <input checked="" type="checkbox"/> | Reduce the inequalities gap in North Lincolnshire | <input checked="" type="checkbox"/> |
| Deliver the best outcomes for every patient | <input checked="" type="checkbox"/> | Statutory/Regulatory | <input type="checkbox"/> |

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| Executive Summary (Question, Options, Recommendations): |
| <p>This report is to highlight to the Governing Body the issues that have recently been considered, or are currently being considered, by the Executive Team.</p> <p>The report is intended for information and noting.</p> |

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| Equality Impact | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | |
| Sustainability | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | |
| Risk | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | |
| Legal | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | |
| Finance | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | |

| Patient, Public, Clinical and Stakeholder Engagement to date | | | | | | | | | |
|---|-------------------------------------|--------------------------|--------------------------|-------------|------------------|-------------------------------------|--------------------------|--------------------------|-------------|
| | N/A | Y | N | Date | | N/A | Y | N | Date |
| Patient: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | Clinical: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Public: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | Other: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |

Summary Paper: Executive Team meetings

1. Formal meetings take place every two weeks. Membership: Chief Officer, Chief Finance Officer, Director of Nursing and Quality, Director of Primary Care, Director of Commissioning, Director of Delivery.

2. The following topics have been discussed:

June

- a. **CCG Finance Report** – Month 2 had been received and noted.
- b. **CCG QIPP Performance Report** – Month 2 had been received and noted.
- c. **CCG Operating Report June 2017** – had been received and noted.
- d. **CCG Corporate Performance Report** – had been received and noted.
- e. **Capped Expenditure Process (CEP)** – Discussions continue with Northern Lincolnshire & Goole NHS Foundation Trust.
- f. **LD Health Check update** – Working group had been set up and a meeting had been arranged for 23 June 2017.
- g. **Utilisation of RTT Recovery Funding** – funding to be finalised and final report obtained.
- h. **Collaborative working across the Humber** – a meeting had taken place on 5 June 2017 between the four Humber CCGs AOs and NHS England. A Yorkshire & Humber CFO meeting had also taken place on 23 June 2017.
- i. **System Improvement Board (SIB)** – meetings between North Lincolnshire CCG, North East Lincolnshire CCG, NHS East Riding of Yorkshire CCG, NHS England, NHS Improvement and Northern Lincolnshire & Goole NHS Foundation Trust continue. The latest meeting took place on 1 August 2017.
- j. **Service reconfiguration proposals** – commissioning team discussing options with the local provider.
- k. **Maternity services** – Report on maternity services had been drafted. A meeting had taken place between NLCCG and Northern Lincolnshire & Goole NHS Foundation Trust on 18 July 2017 to discuss further.
- l. **Cardiology – Safecare support to Broomwell Contract** – provision of contract had not been supported by the Executive Team.
- m. **Pensions Automatic Enrolment** – a communication had been sent to all employees advising of impending changes.
- n. **Better Care Fund** – a further review of schemes funded from last would be undertaken with Penny Spring, Director of Public Health taking the lead. A Task and Finish Group had been established.
- o. **Proposal for investment in bereavement counselling** – Meetings between CRUSE and Lindsey Lodge had been arranged to discuss future collaboration.
- p. **Transforming Care Submission** – Further work needed on the proposal. Amendments to be discussed at a future Executive Team meeting.

- q. **Primary Care Support into Intermediate Care Contract** - Service Specification to be reviewed and developed.
- r. **Risk Management and Policy update** – Meeting had taken place on 20 June 2017 to establish the framework for the draft Terms of Reference for the Executive Team.

July

- a. **CCG Finance Report** – Month 3 had been received and noted.
- b. **CCG QIPP Performance Report** – Month 3 had been received and noted.
- c. **CCG Operating Report July 2017** – had been received and noted.
- d. **CCG Delivery Improvement Plan** – had been received and noted.
- e. **Primary Care Streaming Model** - The Executive Team had agreed for the update to be sent to Engine Room for discussion on 6 July 2017 to request continued support for this model and to consider Northern Lincolnshire & Goole Foundation Trust’s proposal to move to on-call GP arrangements for the GP Out of Hours Service from midnight to 8 am.
- f. **CEP** – Discussions continue with NHS North East Lincolnshire CCG and Northern Lincolnshire & Goole NHS Foundation Trust. A First System Transformation Group had been formed and the first meeting had taken place on 20 July 2017.
- g. **GP Referral Management** – principles had been agreed at the CCG Engine Room meeting on 6 July 2017.
- h. **Improved Assessment Framework** – the quarterly review meeting had been held on 7 July 2017.
- i. **Service Redesign** – The Service Redesign Plan had identified a number of areas where quality and staffing issues were impacting on patient safety and work continues to build sustainable safe services with our local provider.
- j. **Community Service Co-Design Process** - A workshop had taken place on 4 July 2017 between the CCG and ACP which had been identified as the first step in commencing a co-design team approach to the development of community services.
- k. **CCG under legal directions** – NLCCG had received an overall rating of “inadequate” from NHS England for its performance during 2016/2017. NLCCG would be working closely with NHSE and NHSI.
- l. **QIPP** – Q1 report discussed at Executive Team meeting on 24 July 2017. NLCCG would be working closely with the North of England Commissioning Support Team.
- m. **Transforming Care Submission** – this submission was being updated for further Executive Team and Engine Room discussions.
- n. **Primary Care Support into Intermediate Care** – this submission was being updated for further Executive Team and Engine room discussions.
- o. **Workforce development** – a meeting had been arranged for the Executive Team to discuss further at a meeting on 3 August 2017.
- p. **CCG Policies** – regularly reviewed and in the process of being updated.

- q. **Policy framework** – document being reviewed before further discussion and ratification at the Quality and Audit Groups and the Governing Body.

3. Recommendation

That this report be noted.

Liane Langdon
Chief Officer