


<b>MEETING:</b>	North Lincolnshire Clinical Commissioning Group Governing Body <i>(Public Agenda)</i>	 <b>North Lincolnshire</b> <b>Clinical Commissioning Group</b> GOVERNING BODY
<b>MEETING DATE:</b>	Thursday 12 <sup>th</sup> October 2017	
<b>VENUE:</b>	Board Room, Health Place, Brigg, DN20 8GS	
<b>TIME:</b>	13:30	

## ACTION LOG

### OUTSTANDING ACTIONS AND ACTIONS FROM THE LAST MEETING (Completed Actions have been archived)

Item Number	Action Captured	Owner	Action Required	Time Scales/Progress Made
<b>Actions from 10<sup>th</sup> August 2017:</b>				
6.0	Finance Update	IH	Update to be provided at the October meeting	Action completed and removed from the action log.
10.0	Corporate Governance & Assurance	CW	The word 'target' had been included again in respect of c difficile. CW will ensure the term 'threshold' will be used in future reports.	Action to be closed and removed from the action log.
10.0	Corporate Governance & Assurance		Feedback from the RCA meetings and recommendations would result from the root cause analysis work.	Action to be closed and removed from the action log.
10.6	CCG Quality Group Minutes		CW confirmed that HMcS was now Chair of the meeting. HMcS informed members of the Governing Body that she will provide a briefing paper in future.	Action to be closed and removed from the action log.
10.9	Communication & Engagement Group Update		The update paper was ready but never made it onto the agenda. JK confirmed it was sent out the following day.	Action to be closed and removed from the action log.
11.0	Lay Members Responsibilities		It was confirmed that the roles had been accepted and had been written into the latest draft of the constitution. The Terms of Reference are in the process of being updated.	Action to be closed and removed from the action log.