

## Joint Primary Care Commissioning Committee

Workplan & Action Tracker

2018/19

Meeting Date: 26th April 2018			Meeting Date: 28th June 2018			
STANDING ITEMS	ITEMS FOR DECISION/APPROVAL	ITEMS FOR REVIEW	STANDING ITEMS	ITEMS FOR DECISION/APPROVAL	ITEMS FOR REVIEW	
Introductions	NHS England report including issues for action / decisions	Update on Estates Review	Introductions	NHS England report including issues for action / decisions	Primary Care Strategy progress update	
Apologies	Contract issues / Practice Mergers	Provider Forum Feedback	Apologies	Contract issues / Practice Mergers	Local Enhanced services	
Quoracy	Finance Report		Quoracy	Finance Report	Review 'Hull Place Based Approach' presentation	
Declarations of Interests	Review Committee's Terms of Reference (approval)		Declarations of Interests	Agree key items for Governing Body report	Quality update	
Approval of minutes	Review Committee's Workplan (final approval)		Approval of minutes	Primary Care Dashboard	Workforce development plan update	
Review of Action Tracker	Transformational Fund		Review of Action Tracker	Agree key items for Governing Body report (9 August)	Review £3 per head spend/actions	
	Extended Access Update				Provider Forum Feedback	
	Agree key items for Governing Body report (21 June)				Review – 10 High Impact Actions	
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Meeting Date: 23rd August 2018			Meeting Date: 25th October 2018			
STANDING ITEMS ITEMS FOR DECISION/APPROVAL		ITEMS FOR REVIEW	STANDING ITEMS	ITEMS FOR DECISION/APPROVAL	ITEMS FOR REVIEW	
Introductions	NHS England report including issues for action / decisions	Prescribing Update Report	Introductions	NHS England report including issues for action / decisions	NHS England report including issues for action / decision	
Apologies	Contract issues / Practice Mergers	Review – 10 High Impact Actions	Apologies	Contract issues / Practice Mergers	Contract issues/Practice Mergers	
Quoracy	Finance Report	Resilience Update Report	Quoracy	Finance Report	Finance Report	
Declarations of Interests	Agree key items for Governing Body report (11 October)	Provider Forum Feedback	Declarations of Interests	Primary Care Dashboard	Review Committee's Terms of Reference	
Approval of minutes	Primary Care Dashboard		Approval of minutes	Agree key items for Governing Body report (13 December)	Agree Estates Strategy	
Review of Action Tracker			Review of Action Tracker			
			Workforce Development Plan		Draft Plan	

Meeting Date: 3 January 2019			Meeting Date: 28th February 2019			
STANDING ITEMS ITEMS FOR DECISION/APPROVAL ITEMS FOR RE		ITEMS FOR REVIEW	STANDING ITEMS	STANDING ITEMS ITEMS FOR DECISION/APPROVAL		
Introductions	NHS England report including issues for action / decisions	Review Committee's Workplan	Introductions	NHS England report including issues for action / decisions	Agree Committee's Workplan (approval) 2019-20	
Apologies	Contract issues / Practice Mergers		Apologies	Contract issues / Practice Mergers	Agree Committees Terms of Reference for 2019-20	
Quoracy	Finance Report		Quoracy	Finance Report	Review – 10 High Impact Actions	
Declarations of Interests	Agree key items for Governing Body report (date tbc)		Declarations of Interests	Agree key items for Governing Body report (date tbc)		
Approval of minutes			Approval of minutes			
Review of Action Tracker			Review of Action Tracker			

Agenda Item	Meeting Date	Action	Lead	Deadline	Comments
		Estates Review Update draft report to be			
		circulated to the Joint Primary Care			
10	23.08.18	Commissioning Committee during September 2018 followed by the full report.	СС	By October meeting	
		2010 to			A verbal update will be provided to the Committee in October, this action will remain open until the final report is received and consulted with
	25.10.18				Practices.
		Risk Register - That the text supporting Risk ID's PC 10 and PC 12 be reworded for each			
	25.10.18	to read as a risk.	EE	January meeting	
	25.10.18	Planned Patient Engagement - The Programme Lead – North Yorks and Humber confirmed that problems experience with accessing patients records will be raised with the national team.	НР	January meeting	
	25.10.18	Prescribing - It was reported that Meds Management is in the process of setting up prescribing codes for the Extended Access Service	EE	January meeting	
	25.10.18	Draft NL CCG Primary Care Workforce Strategy - 1. Members to forward any comments to the Programme Lead 2. The Programme Lead and the Consultant in Public Health to meet to discuss the LA Workforce model and potential links.	1. HP 2. HP & CG	January meeting	
		Primary Care Strategy Update - Remove Primary Care Strategy update as a standing agenda item. Updates will be received via			
	25.10.18	the workplan.	SAA/EE	January meeting	
	25.10.18	Primary Care Quality Dashboard - The Joint Primary Care Commissioning Committee noted that Prescribing Update will be removed as a standing agenda item.	SAA/EE	Janaury meeting	

	Primary Care Risk Register - Emerging Risks - The Joint Primary Care Commissioning Committee noted that emerging risks will be removed as a standing agenda item.			
	Committee noted that emerging risks will be			
25.10.18	removed as a standing agenda item.	SAA/EE	Janaury meeting	
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