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|  | | NLCCG |
| **PRIMARY CARE COMMISSIONING COMMITTEE** | | |
| **MEETING:** | Fifth Meeting, in **Public**, of the Primary Care Commissioning Committee | |
| **MEETING DATE:** | Thursday 23 January 2020 | |
| **VENUE:** | Board Room, Health Place, Brigg, DN20 8GS | |
| **TIME:** | 4.15 – 6.00 pm | |

**AGENDA**

| **Item No** | **Timings** | **Subject** | **Reference** | **Lead** | **Decision to be made** |
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|  | **16.15** | Welcome and Introductions | Verbal | Chair | To note |
|  |  | Apologies and Quoracy | Verbal | Chair | To note |
|  |  | **Declarations of interest**  *In relation to any item on the agenda of the meeting members are reminded of the need to declare:*   1. *any interests which are relevant or material to the CCG;* 2. *Any changes in interest previously declared; or* 3. *Any financial interest (direct or indirect) on any item on the agenda*   *Any declaration of interest should be brought to the attention of the Chair in advance of the meeting or as soon as they become apparent in the meeting. For any interest declared the minutes of the meeting must record:*   1. *the name of the person declaring the interest;*   *(ii) the agenda item number to which the interest relate;*   1. *The nature of the interest;*   *To be declared under this section and at the top of the agenda item which it relates to.* | Verbal | Chair | To note |
|  |  | **Gifts and Hospitality Declarations**  *Members are reminded of the need to declare the offer and acceptance/refusal of gifts or hospitality in the CCG’s public register* | Verbal | Chair | To note |
|  | **16.20** | **Minutes of the meeting held on 24 October 2019**  *(For approval)* |  | Chair | For approval |
|  | **16.22** | **Matters arising from the minutes of the meeting of 24 October 2019** | Verbal | Chair | To note |
|  | **16.25** | **Review of Action Log – 24 October 2019 & Workplan** |  | PCCM | To review |
|  | **16.30** | **IT Update – John Mitchell**  **Presentation - *15mins*** |  | ADoIT | For information |
|  | **16.45** | **Risk Register** |  | PCCM | To note |
|  | **16.50** | **NHS England Update** |  | PCCM | To note |
|  | **16.55** | **Medicines Optimisation in Care Homes** |  | PL | To note and confirm approach |
|  | **17.00** | **Contract issues/Practice Mergers** | Verbal | PCCM | To note |
|  | **17.05** | **Finance Report – month 9** |  | DCFO | To note |
|  | **17.10** | **Terms of Reference - Review** |  | PCCM | To Note |
|  | **17.15** | **Primary Care Network Update** |  | DoPC | To note |
|  | **17.20** | **Primary Care Audit Report** |  | DoPC | To note |
|  | **17.25** | **Workplan - Review** |  | PCCM |  |
|  | **17.30** | **Life After GP Speciality Training** | Verbal | CCG Chair | To note |
|  | **17.35** | **Emerging Risks to report** | Verbal | Chair | To note |
|  | **17.37** | **Any Other Business** | Verbal | Chair |  |
|  |  | **Date and Time of Next Public Meeting**   |  |  |  | | --- | --- | --- | | **Date** | **Time** | **Venue** | | **27 February 2020** | **16.15 – 18.00** | **Boardroom** |   **Date and Time of Future Meetings**  **(Health Place Brigg)**   |  |  |  | | --- | --- | --- | | **Date** | **Time** | **Venue** | | **23 April 2020** | **16.15 – 18.00** | **Boardroom** | | **25 June 2020** | **16.15 – 18.00** | **Boardroom** | | **27 August 2020** | **16.15 – 18.00** | **Boardroom** | | **22 October 2020** | **16.15 – 18.00** | **Boardroom** | | **24 Dec 2020** | **16.15 – 18.00** | **Boardroom** | | Verbal | Chair | To note |
|  | **17.40** | **Close of meeting** |  |  |  |

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| **To resolve that because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the public and press be excluded from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960.** |

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| **Key to Abbreviations:** |  |
| CCG | Clinical Commissioning Group |
| CFO | Chief Finance Officer |
| Chair | Chair |
| CO | Commissioning Officer |
| DoPC | Director of Primary Care |
| NHSE | NHS England |
| PCCM | Primary Care Contracts Manager |
| PCM | Primary Care Manager |
| PL | Programme Lead |
| SCM | Senior Commissioning Manager |

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| **Primary Care Commissioning Committee Quoracy**  *A meeting will be quorate when a minimum of four members are present, including either the Chair or Vice Chair.* | | |
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| **Please note that packs of meeting papers will not be printed and made available at the meeting. If you would like to receive specific papers, please contact Sally Andrews on 01652 251073 or via** [**s.andrews8@nhs.net**](mailto:s.andrews8@nhs.net) | | |