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| **PRIMARY CARE COMMISSIONING COMMITTEE** | | |
| **MEETING:** | Sixteenth Meeting, in **Public**, of the Primary Care Commissioning Committee | |
| **MEETING DATE:** | Thursday 26 August 2021 | |
| **VENUE:** | Via Microsoft Teams | |
| **TIME:** | 4.15 – 17:30 pm | |

**AGENDA**

| **Item No** | **Timings** | **Subject** | **Reference** | **Lead** | **Decision to be made** |
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|  | **4.15** | Welcome and Introductions | Verbal | Chair | To note |
|  |  | Apologies and Quoracy | Verbal | Chair | To note |
|  |  | **Declarations of interest**  *In relation to any item on the agenda of the meeting members are reminded of the need to declare:*   1. *any interests which are relevant or material to the CCG;* 2. *Any changes in interest previously declared; or* 3. *Any financial interest (direct or indirect) on any item on the agenda*   *Any declaration of interest should be brought to the attention of the Chair in advance of the meeting or as soon as they become apparent in the meeting. For any interest declared the minutes of the meeting must record:*   1. *the name of the person declaring the interest;*   *(ii) the agenda item number to which the interest relate;*   1. *The nature of the interest;*   *To be declared under this section and at the top of the agenda item which it relates to.* | Verbal | Chair | To note |
|  |  | **Gifts and Hospitality Declarations**  *Members are reminded of the need to declare the offer and acceptance/refusal of gifts or hospitality in the CCG’s public register* | Verbal | Chair | To note |
|  | **4.20** | **Minutes of 24 June 2021** |  | Chair | To approve |
|  |  | **Matters arising from the minutes of 24 June 2021.** |  | Chair |  |
|  | **4.25** | **Review of Action Log of 24 June 2021** | Verbal | Chair | To review |
|  |  | ***The following reports are provided for information and assurance and will not on this occasion be discussed in detail due to time constraints. Any questions by exception should be raised with the author prior to the meeting, with the Chair and the meeting administrator copied in.*** |  |  |  |
|  | **4.30** | **Risk Register** |  | HoPCT | To  review |
| **9.0** | **4.35** | **NHSE Report including issues for action/decisions** |  | SCM | Decision |
| **10.0** | **4.40** | **Contract Issues/Practice Mergers** | Verbal | HoPCT | For  Information |
| **11.0** | **4.50** | **Paediatric Respiratory Syncytial Virus (RSV)** | Presentation | HoPCT | To note |
| **12.0** | **5.00** | **Access to General Practice** | Presentation | HoPCT | To note |
| **13.0** | **5.15** | **Covid Vaccination Programme Update** | Presentation | PCM/ HoBI | To note |
| **14.0** | **5.25** | **Any Other Business** |  | Chair | To note |
| **15.0** | **5.30** | **Date and Time of Next Public Meeting**  **To confirm the date of the next meeting**  **Date and Time of Future Meetings**  **(Virtual meeting/Health Place Brigg)**   |  |  |  | | --- | --- | --- | | **Date** | **Time** | **Venue** | | **28 October 2021** | **16.15 – 18.00** | **Teams meeting** | | **23 December 2021** | **16.15 – 18.00** | **Teams meeting** | | Verbal | Chair | To note |

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| **Key to Abbreviations:** |  |
| ARRS | Additional Roles Reimbursement Scheme |
| CCG | Clinical Commissioning Group |
| CFO | Chief Finance Officer |
| Chair | Chair of the meeting |
| COO | Chief Operating Officer |
| DCFO | Deputy Chief Finance Officer |
| IDoN&Q | Interim Director of Nursing & Quality |
| DDoN&Q | Deputy Director of Nursing & Quality |
| HoN | Head of Nursing |
| HoPCT | Head of Primary Care Transformation |
| NECS | North of England Commissioning Support |
| NHSE | NHS England |
| PCM | Primary Care Manager |
| PTPM | Pharmacy Technician Project Manager |
| SCM | Senior Commissioning Manager |

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| **Primary Care Commissioning Committee Quoracy**  *A meeting will be quorate when a minimum of four members are present, including either the Chair or Vice Chair.* | | |
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